



CHECKLIST

LOOKING FOR A JOB IN THE NETHERLANDS THROUGH AN EMPLOYMENT AGENCY? BE INFORMED!

1. When searching for a job, inform yourself

about your rights and the employer's obligations through www.workinnl.nl, [the website of the Dutch government](#) and the [SNCU](#) website

2. Is the Agency registered in the KvK (Kamer van Koophandel/ Chamber of Commerce)?

- Check the website: [KvK-Kamer van Koophandel](#)
- Is the agency not registered in the KvK? - you are dealing with an invalid employment agency.

3. Does the agency have a certificate from SNA (Stichting Normering Arbeid)?

- Check website: [SNA \(Stichting Normering Arbeid\)](#)
- A (SNA) certification means that the company is expected to meet decent standards in the temporary employment sector.

4. Does the agency have a certificate from SNF (Stichting Normering Flexwonen)?

- Check the website: [SNF-register | Stichting Normering Flexwonen](#)
- Agencies registered with SNF are expected to meet standards for housing migrant workers and to maintain these standards

5. Is the agency member of a trade association?

- Check the websites www.abu.nl/over-abu/ledenregister/ and www.nbbu.nl/nl/onze-leden
- Trade associations have criteria to ensure their members comply with labour laws and collective agreements. They provide a list of their members on their websites.

6. Learn more about your labour rights and responsibilities, vacation and sick leave:

- Follow the [Telegram channel](#) of the Ministry of Social Affairs Telegram

Pay attention!

- 1 Does the employment agency provide you with the necessary documents to work legally in the Netherlands before you start working?
- 1 Does the agency pay at least the statutory minimum wage?
Check the current minimum wage on the [website of the Dutch Government](#)
- 1 Will a written contract be provided? (even though verbal agreements are legally binding in the Netherlands).



FAIRWORK



FairWork is an independent non-governmental organisation (NGO) that supports women and men that are being exploited by their employer in the Netherlands. Any information that you share with us will be kept confidential. The support that FairWork offers is free of charge.



Fairwork can be reached (often in your native language) through **WhatsApp: +31 6 21 93 88 64**



You can also send an e-mail to: ukraine@fairwork.nu

Visit our website: www.fairwork.nu/en

All the information you share with us will remain private. And all the support we offer is free of charge.